

# CDBG-R Substantial Amendment

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## Program Year 2008-2009

**Public Comment:** May 28, 2009 through June 4, 2009  
**Submitted:** June 5, 2009  
**Re-Submitted:** July 15, 2009

Charter Township of Redford  
Wayne County, MI

Michael Dennis, Director  
Community Development Department  
12121 Hemingway  
Redford, MI 48239  
(313) 387-2785

# THE CDBG-R SUBSTANTIAL AMENDMENT

Jurisdiction(s):  <b>Charter Township of Redford</b>  Jurisdiction Web Address: <a href="http://www.redfordtp.com/">http://www.redfordtp.com/</a>	<b>CDBG-R Contact Person:</b> Michael Dennis, Director of Community Development <b>Address:</b> 12121 Hemingway <b>Telephone:</b> 313-387-2785 <b>Fax:</b> 313-387-2776 <b>Email:</b> mdennis@redfordtp.com
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## SUMMARY

The American Recovery and Reinvestment Act (ARRA) was signed into law on February 17, 2009 and appropriates \$787 billion for measures that will modernize our nation's infrastructure, enhance energy independence, expand educational opportunities, preserve and improve affordable health care, provide tax relief, and protect those in greatest need. The Recovery Act includes \$1 billion in Community Development Block Grant – Recovery (CDBG-R) funds to support a broad range of housing and community development projects that are “shovel-ready”, i.e., can be implemented as soon as possible.

The Charter Township of Redford is an Entitlement Grantee in the U. S. Department of Housing and Urban Development (HUD) CDBG Program.

Under ARRA, Redford Township has been allocated \$261,229 in CDBG-R funds, which are supplemental to the regular CDBG program. Submittal of a complete application is required to HUD by June 5, 2009.

HUD requires that all grantees receiving CDBG-R funds under ARRA complete a substantial amendment to their 2008 Annual Action Plan. Redford Township proposes to amend the 2008/2009 Annual CDBG Action Plan to allocate \$261,229 to fund various activities as outlined throughout this document.

### ***A. SPREADSHEET FOR REPORTING PROPOSED CDBG-R ACTIVITIES***

Grantees must provide information concerning CDBG-R assisted activities in an electronic spreadsheet provided by HUD (See Appendix – CDBG-R Activity Data Spreadsheet). The information that is reported in the spreadsheet includes activity name, activity description, CDBG-R dollar amount budgeted, eligibility category, national objective citation, additional Recovery Act funds for the activity received from other programs, and total activity budget. The electronic copy of the will be emailed to HUD on June 5, 2009.

The Charter Township of Redford has proposed 11 activities. All non-planning and administrative CDBG-R funds will either benefit low and moderate income persons or areas that are considered by HUD to be low and moderate income areas. The Township has allocated 9.5 percent toward administration and 9.2 percent toward public services.

**B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)**

**(1) Activity Name: Housing Rehabilitation**

**(2) Activity Narrative:**

The Housing Rehabilitation activity meets an identified need to provide low and moderate income persons improved access to decent, affordable housing that is also energy efficient.

A Pre-Construction Housing Inspection will be made by the Housing Rehabilitation Department to determine the extent of the necessary repairs/rehabilitation. Modernization, new construction and homes requiring “reconstruction” do not qualify for this program. All rehabilitations will be completed to meet energy efficient building codes which can include but is not limited to:

- Roof and gutter replacement
- Storm door replacement
- Vinyl siding replacement
- Driveway, sidewalk, walkway and porch replacement
- Electrical service update
- Furnace replacement
- Plumbing repairs
- Hot water heater replacement
- Bathroom and kitchen repairs
- Vinyl flooring replacement
- Glass block window installation

Eligible homeowners are residents who:

1. Own and live in their own home for one year
2. Meet the income eligibility requirements
3. Live in a selected target area/neighborhood.

*(Amount of equity in the home and credit rating are not considered when determining program eligibility).*

The installment payment loans (Real Estate Mortgage) are secured at a fixed Annual Percentage Rate of 4% (four percent) and may be re-paid over a period of ten (10) years. Deferred payment loans (Grant Mortgage) do not require repayment unless the rehabilitated property is sold or transferred within ten (10) years. Both installment payment loans and deferred payment loans are secured by a recorded mortgage held by the Charter Township of Redford. The maximum amount allocated per Housing Rehab project is \$ 5,000.00.

A three-member Rehabilitation Review Board will authorize the approval of all loans and grants. Every effort will be made to work with residents desiring to take advantage of the Housing Rehabilitation Program, and every consideration will be given to those receiving loans to make repayment schedules as easy as possible.

The units addressed will be made more energy efficient as a result of the rehabilitation work. Improvements may include window and/or door replacements, the addition of siding and/or insulation and various other renovations that will foster energy conservation.

In addition, housing rehabilitation will help foster economic recovery through the creation of temporary construction jobs.

Davis Bacon Labor Standards will be incorporated into the specification packet, as well as the Buy American provisions required under Section 1605 of the Recovery Act. Funding allocations are contingent upon the satisfactory completion of an Environmental Review.

**(3) Jobs Created:**

The following summarized the job creation/retention estimate:

Temporary Construction Jobs: Housing Rehabilitation Contractors - 12 Construction Jobs

**(4) Additional Activity Information:**

The units addressed will be made more energy efficient as a result of the rehabilitation work. Improvements could include window and/or door replacements, the addition of siding and/or insulation and various other renovations that will foster energy conservation.

**(5) Responsible Organization:**

Charter Township of Redford  
Community Development Department  
12121 Hemingway, Redford, MI 48239  
Michael D. Dennis, Director  
Phone: 313-387-2785  
Fax: 313-387-2776  
Email: [mdennis@redfordtwp.com](mailto:mdennis@redfordtwp.com)

**(1) Activity Name: Sewer Improvements**

**(2) Activity Narrative:**

Sanitary sewer rehabilitation of existing sewers on San Jose Street and Mercedes Street between Lyndon Avenue and Schoolcraft Road. The relining method of cured in place pipe (CIPP) conforming to the requirements of the current ASTM standards.

The Township plans to leverage \$25,000 of CDBG-R funds along with \$95,000 of Township funds to finance the project.

Davis Bacon Labor Standards will be incorporated into the specification packet, as well as the Buy American provisions required under Section 1605 of the Recovery Act. Funding allocations are contingent upon the satisfactory completion of an Environmental Review.

**(3) Jobs Created:**

The following summarized the job creation estimate:

Temporary Construction Jobs:            4 Construction Jobs

**(4) Additional Activity Information: N/A**

**(5) Responsible Organization:**

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(1) **Activity Name: Redford Interfaith**

(2) **Activity Narrative:**

Subsidize the operation of food pantry and emergency assistance program for low and moderate income families within Redford Township.

All public service projects are designed to provide assistance to those that are low and moderate income or those assumed to be low and moderate income. The low and moderate income demographic are among those hardest hit by the current economic downturn. These services are essential to provide assistance to those that most need assistance. In addition, funding such programs minimizes or avoids the reduction of essential services within the Township.

(3) **Jobs Created:**

The following summarized the job creation estimate:

Jobs Created:	Retention of 1 permanent job and 1 temporary job to coordinate services
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(4) **Additional Activity Information: N/A**

(5) **Responsible Organization:**

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**(1) Activity Name: Redford Township Senior/Community Center Improvements**

**(2) Activity Narrative:**

Funds will be used to improve the facilities of the Redford Township Senior/Community Center. Improvements will include bathroom improvements (ADA), office/room improvements and miscellaneous interior lighting improvements.

The Senior/Community Center offers a number of after-school and senior programs, and serves many Redford Township residents. The project meets the CDBG National Objective by benefiting low-and moderate-income persons through the area and Township. This project falls into the Public Facilities and Improvement eligible activity.

The project is a continued infrastructure project, providing economic benefit through the provision of construction-related employment opportunities. The project will avoid the reduction of education services, and provide a long-term benefit to the community. The continued rehabilitation will include the energy efficient and green building specifications.

Davis Bacon Labor Standards will be incorporated into the specification packet, as well as the Buy American provisions required under Section 1605 of the Recovery Act. Funding allocations are contingent upon the satisfactory completion of an Environmental Review.

**(3) Jobs Created:**

The following summarized the job creation estimate:

Temporary Construction Jobs:	ADA Accessible Bathroom Improvements - 5 Construction Jobs
	Senior Center Lighting Installation – 2 Construction Jobs

**(4) Additional Activity Information:**

The improvements made will make the Redford Senior/Community Center more energy efficient as a result of the rehabilitation work. Improvements will foster energy conservation.

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**(1) Activity Name: Redford Township Hall Improvements**

**(2) Activity Narrative:**

This funding will be utilized for ADA improvements to Township Hall. Improvements will include concrete replacement, concrete steps repair, handicap ramp replacement, handrail replacement, and light bollards.

In accordance with the goal of ARRA to have projects be started and completed expeditiously, the Township plans to start and complete this project generally during the summer of 2009, and initiation of the project no later than 120 days after final approval of this substantial amendment by HUD.

Davis Bacon Labor Standards will be incorporated into the specification packet, as well as the Buy American provisions required under Section 1605 of the Recovery Act. Funding allocations are contingent upon the satisfactory completion of an Environmental Review.

**(3) Jobs Created:**

The following summarized the job creation estimate:

Temporary Construction Jobs:	Bollard Installation – 2 Construction Jobs
	Concrete Steps and Replacement – 4 Construction Jobs
	Handrail Replacement – 2 Construction Jobs

**(4) Additional Activity Information:**

This project will meet the intent of ARRA by creating/retaining construction jobs. The project will also promote energy conservation and reduce pollution by improving accessibility for pedestrians throughout the Town Hall complex.

**(5) Responsible Organization:**

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**(1) Activity Name: Senior Citizen Programming**

**(2) Activity Narrative:**

The senior office oversees all activities relating to the senior population within Redford Township. A number of programs are offered through the Senior Office such as: painting classes, arts and crafts, tax assistance, home repair referrals, health fairs, blood pressure screening, exercise classes, Medicare/Medicaid Assistance Program, Michigan Emergency Prescription Program, Meals-On-Wheels, Congregate Meals, etc.

CDBG-R funds will be used for programming/activities of Senior Citizen Department for Redford Township.

All public service projects are designed to provide assistance to those that are low and moderate income or those assumed to be low and moderate income. The low and moderate income demographic are among those hardest hit by the current economic downturn. These services are essential to provide assistance to those that most need assistance. In addition, funding such programs minimizes or avoids the reduction of essential services within the Township.

**(3) Jobs Created:**

The following summarized the job creation estimate:

Jobs Created:	Retention of 1 full-time Senior Advisor
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**(4) Additional Activity Information: N/A**

**(5) Responsible Organization:**

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**(1) Activity Name: Sidewalk Improvements**

**(2) Activity Narrative:**

The ADA improvements to sidewalks, street crossings and removal of ADA impediments creates accessible connections to jobs and services within Redford Township.

This project will protect existing construction jobs and add jobs in the community by providing work for a group of workers that have been one of the hardest hit by the recession.

This project would provide an economic impact by providing accessible access to jobs and services in targeted neighborhoods. The increased payroll and demand for materials would also provide an economic impact.

By improving the infrastructure property values can increase within targeted neighborhoods.

Davis Bacon Labor Standards will be incorporated into the specification packet, as well as the Buy American provisions required under Section 1605 of the Recovery Act. Funding allocations are contingent upon the satisfactory completion of an Environmental Review.

**(3) Jobs Created:**

The following summarized the job creation estimate:

Temporary Construction Jobs: Sidewalk Replacement - 4 Construction Jobs

**(4) Additional Activity Information:**

By improving accessible pedestrian access to jobs and services, energy dependence would be reduced.

**(5) Responsible Organization:**

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**(1) Activity Name: Youth Services**

**(2) Activity Narrative:**

The Redford Township Community Center - Youth Department is open after school and offers a number of youth programs such as programming, activities, a computer lab and more.

The Redford Township Youth Department also offers a free drop in after school program for Redford Residents ages 7-15 years old Monday through Friday from 3:30 P.M-7:30 P.M. within the Redford Township Community Center.

In addition, Redford Township works with GrowthWorks Inc. to provide many at-risk programs within the community. Programs include both Youth Assistance and Chemical Dependency Programs.

CDBG-R funds will be used for programs related to the youth department that benefits youth/teen services.

All public service projects are designed to provide assistance to those that are low and moderate income or those assumed to be low and moderate income. The low and moderate income demographic are among those hardest hit by the current economic downturn. These services are essential to provide assistance to those that most need assistance. In addition, funding such programs minimizes or avoids the reduction of essential services within the Township.

**(3) Jobs Created:**

The following summarized the job creation estimate:

Jobs Created:	Retention of 1 permanent job and 1 temporary job to coordinate services
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**(4) Additional Activity Information: N/A**

**(5) Responsible Organization:**

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(1) **Activity Name: Planning and Administration**

(2) **Activity Narrative:**

Administrative costs are necessary to implement CDBG programming. These costs include a portion of Community Development staff salaries, fringe benefits, staff development, office materials/supplies, consultant fees, and other eligible expenses. CDBG-R funds in the amount of \$25,000 will be used for general administration costs incurred in the implementation of CDBG-R funded programming.

(3) **Jobs Created: N/A**

(4) **Additional Activity Information: N/A**

(5) **Responsible Organization:**

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***C. PUBLIC COMMENT***

The Township will make every effort to meet the needs of the community and fulfill the objectives of the Consolidated Plan and of the American Recovery and Reinvestment Act of 2009.

No public comments have been received to date. Notice was given for the 7-day public comment period and was published in the Redford Observer on May 28, 2009.

The Redford Township Board held a public hearing on June 3, 2009 to receive suggestions, comments and ideas for the CDBG-R Action Plan Amendment.

The release of these documents is part of the Township's objective to fulfill the Federal requirements for citizen participation. Public comments are encouraged and welcome.

The proposed Action Plan Amendment was available for public review beginning May 28, 2009 through June 4, 2009 at the Redford Township Hall – Clerk's Office, 15145 Beech Daly; Redford Township District Library, 25320 W Six Mile; and Redford Township Community Center - Development Department, 12121 Hemingway, Redford, Michigan 48239; and the Redford Township Website, [www.redfordtp.com](http://www.redfordtp.com).

## **Appendix**

- **CDBG-R Substantial Amendment Grantee Checklist**
- **CDBG-R Activity Data Spreadsheet**
- **Certifications**
- **Standard Form 424**
- **Public Notices**

# CDBG-R Substantial Amendment

## Grantee Checklist

*For the purposes of expediting review, HUD asks that applicants submit the following checklist along with the CDBG-R Substantial Amendment, Spreadsheet for Reporting Proposed CDBG-R Activities, and SF-424.*

### Contents of a CDBG-R Action Plan Substantial Amendment

Jurisdiction(s):  <b>Charter Township of Redford</b>  Jurisdiction Web Address: <a href="http://www.redfordtwp.com/">http://www.redfordtwp.com/</a>	CDBG-R Contact Person: Michael Dennis, Director of Community Development Address: 12121 Hemingway Telephone: 313-387-2785 Fax: 313-387-2776 Email: mdennis@redfordtwp.com
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The elements in the substantial amendment required for the CDBG recovery funds are:

#### ***A. SPREADSHEET FOR REPORTING PROPOSED CDBG-R ACTIVITIES***

Does the submission contain a paper copy of the Spreadsheet for Reporting Proposed CDBG-R Activities?

Yes  No  Verification found on page **15**

Does the submission include an electronic version of the Spreadsheet for Reporting Proposed CDBG-R Activities sent to the email box CDBG-R@hud.gov?

Yes  No  Date Spreadsheet was emailed: **15**

Does the Spreadsheet for Reporting Proposed CDBG-R Activities include, for each activity:

- amount of funds budgeted for each activity, including CDBG-R funds, any additional Recovery Funds used and total activity budget,  
 Yes  No  Verification found on page(s) **15**
- the Eligibility citation (eligibility regulatory cite or HCDA cite),  
 Yes  No  Verification found on page(s) **15**
- the CDBG national objective citation,  
 Yes  No  Verification found on page(s) **15**

**B. CDBG-R INFORMATION BY ACTIVITY**

Does the submission contain information by activity describing how the grantee will use the funds, including:

- a narrative for each activity describing how CDBG-R funds will be used in a manner that maximizes job creation and economic benefit,  
Yes  No  Verification found on page(s) **2-13**
- projected number of jobs created for each activity,  
Yes  No  Verification found on page(s) **2-13**
- whether an activity will promote energy efficiency and conservation,  
Yes  No  Verification found on page(s) **2-13**
- the name, location, and contact information for the entity that will carry out the activity,  
Yes  No  Verification found on page(s) **2-13**
- evidence that no more than 10% of the grant amount will be spent on administration and planning,  
Yes  No  Verification found on page (s) **1**
- evidence that no more than 15% of the grant amount will be spent on public services,  
Yes  No  Verification found on page (s) **1**
- evidence that at least 70% of the grant amount will benefit persons of low and moderate income,  
Yes  No  Verification found on page (s) **1**

**C. PUBLIC COMMENT PERIOD**

Was the proposed action plan amendment published via the jurisdiction’s usual methods and on the Internet for no less than 7 calendar days of public comment?

Yes  No  Verification found on page(s) **14**

Is there a summary of citizen comments included in the final amendment?

Yes  No  Verification found on page(s) **14**

**D. CERTIFICATIONS**

The following certifications are complete and accurate:

- |   |   |                             |
|---|---|-----------------------------|
| (1) Affirmatively furthering fair housing | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (2) Anti-displacement and relocation plan | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (3) Drug-free Workplace                   | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (4) Anti-lobbying                         | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (5) Authority of jurisdiction             | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (6) Consistency with plan                 | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| (7) Section 3                             | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

- |  |   |  |
|--|---|--|
| (8) Community development plan                               | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (9) Following a plan   | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (10) Use of Funds  | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (11) Excessive Force   | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (12) Compliance with anti-discrimination laws                | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (13) Lead-based paint procedures                             | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (14) Compliance with laws                                    | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (15) Compliance with ARRA                                    | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (16) Project selection                                       | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (17) Timeliness of infrastructure investments                | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (18) Buy American provision                                  | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (19) Appropriate use of funds for infrastructure investments | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| (20) 70% of CDBG-R for LMI                                   | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| <br>Optional Certification                                   |   |  |
| (21) Urgent Need   | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> |

CDBG-R  
Activity Data Spreadsheet

Jurisdiction/Grantee Name: Redford Township, Michigan		CDBG-R Formula Grant Amount: \$261,229				Date: 7/15/2009	
Activity Name	Activity Description	Eligibility (Regulatory or HCDA Citation)	National Objective Citation	CDBG-R Project Budget (\$)	Additional Recovery Funds (\$)	Other Leveraged Funding (\$)	Total Activity Budget
<b>Housing Rehabilitation</b>	Revolving Loan Fund/Deferred Loan for eligible low and moderate income homeowners to rehabilitate single-family homes. Applications accepted on first come/first serve basis. Waiting list involved. Emergency assistance is also provided to eligible families.	570.202(a)	570.208(a)(3) - LMH	\$47,229	N/A	N/A	\$47,229
<b>Sewer Improvements</b>	Sanitary sewer rehabilitation of existing sewers on San Jose Street and Mercedes Street between Lyndon Avenue and Schoolcraft Road. The relining method of cured in place pipe (CIPP) conforming to the requirements of the current ASTM standards.	570.201(c)	570.208(a)(1) - LMA	\$25,000	N/A	\$95,000	\$120,000
<b>Redford Interfaith</b>	Subsidize the operation of food pantry and emergency assistance program for low and moderate income families within Redford.	570.201(e)	570.208(a)(2) - LMLC	\$10,000	N/A	N/A	\$10,000
<b>Redford Township Community/Senior Center Improvements</b>	Funds will be used to improve the facilities of the Redford Township Senior Citizen/Community Center. Improvements will include bathroom improvements (ADA), office improvements, and interior lighting improvements.	570.201(c)	570.208(a)(1) - LMA	\$20,000	N/A	N/A	\$20,000
<b>Redford Township Hall Improvements</b>	This funding will be utilized for ADA improvements to Township Hall. Improvements will include concrete replacement, concrete steps repair, handicap ramp replacement, handrail replacement, and light bollards.	570.201(c)	570.208(a)(1) - LMA	\$70,000	N/A	N/A	\$70,000

CDBG-R  
Activity Data Spreadsheet

Jurisdiction/Grantee Name: Redford Township, Michigan		CDBG-R Formula Grant Amount: \$261,229				Date: 7/15/2009	
Activity Name	Activity Description	Eligibility (Regulatory or HCDA Citation)	National Objective Citation	CDBG-R Project Budget (\$)	Additional Recovery Funds (\$)	Other Leveraged Funding (\$)	Total Activity Budget
<b>Senior Citizen Programming</b>	Fund programming/activities of Senior Citizen Department for Redford Township.	570.201(e)	570.208(a)(2) - LMLC	\$3,000	N/A	N/A	\$3,000
<b>Sidewalk Improvements</b>	Funds are used to install ADA curbs at street intersections to make sidewalks easily accessible for disabled individuals or for a walking and bicycling. Also, funds required sidewalk replacement for low income residents (income eligible only).	570.201(c)	570.208(a)(2) - LMLC	\$55,000	N/A	N/A	\$55,000
<b>Wayne County Neighborhood Legal Services</b>	This agency provides legal services for senior citizens utilizing a wide range of programs.	570.201(e)	570.208(a)(2) - LMLC	\$1,000	N/A	N/A	\$1,000
<b>Youth Services</b>	Fund staffing of juvenile diversion program and youth/teen services.	570.201(e)	570.208(a)(2) - LMLC	\$5,000	N/A	N/A	\$5,000
<b>Planning and Administration</b>	Day-to-day administration of the CDBG-R programs.	570.206	570.208(a)(1) - LMA	\$25,000	N/A	N/A	\$25,000

# CERTIFICATIONS

(1) **Affirmatively furthering fair housing.** The jurisdiction will affirmatively further fair housing, which means that it will conduct an analysis to identify impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting the analysis and actions in this regard.

(2) **Anti-displacement and relocation plan.** The jurisdiction will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601), and implementing regulations at 49 CFR part 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under CDBG-R.

(3) **Drug Free Workplace.** The jurisdiction will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
  - (a) The dangers of drug abuse in the workplace;
  - (b) The grantee's policy of maintaining a drug-free workplace;
  - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - (a) Abide by the terms of the statement; and
  - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:
  - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

(4) **Anti-lobbying.** To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

(5) **Authority of Jurisdiction.** The jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations and other program requirements.

(6) **Consistency with Plan.** The housing activities to be undertaken with CDBG-R funds are consistent with its consolidated plan.

(7) **Section 3.** The jurisdiction will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u), and implementing regulations at 24 CFR part 135.

(8) **Community development plan.** The jurisdiction certifies that the consolidated housing and community development plan identifies housing and community development needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the statute authorizing the CDBG program.

(9) **Following a plan.** The jurisdiction is following a current consolidated plan that has been approved by HUD.

(10) **Use of funds.** The jurisdiction has developed activities so as to give the maximum feasible priority to activities that will benefit low- and moderate-income families or aid in the prevention of slums or blight. Additional activities may be included that are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community where other financial resources are not available to meet such needs. It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG-R funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

2. **Special Assessments.** The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG-R funds by assessing any amount against properties owned and occupied by persons of low- and moderate-income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG-R funds are used to pay the proportion of a fee or assessment attributable to the capital costs of public improvements (assisted in part with CDBG-R funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG-R funds. The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG-R funds, unless CDBG-R funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG-R funds. In addition, with respect to properties owned and occupied by moderate-income (but not low-income) families, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG-R funds if the jurisdiction certifies that it lacks CDBG-R or CDBG funds to cover the assessment.

(11) **Excessive Force.** The jurisdiction certifies that it has adopted and is enforcing: (1) a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and (2) a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.

(12) **Compliance with anti-discrimination laws.** The CDBG-R grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), the Fair Housing Act (42 U.S.C. 3601-3619), and implementing regulations.

(13) **Compliance with lead-based paint procedures.** The activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K, and R of this title.

(14) **Compliance with laws.** The jurisdiction will comply with applicable laws.

(15) **Compliance with ARRA.** The jurisdiction will comply with Title XII of Division A of the American Recovery and Reinvestment Act of 2009.

(16) **Project selection.** The jurisdiction will select projects to be funded, by giving priority to projects that can award contracts based on bids within 120 days from the date the funds are made available to the recipient, and that will ensure maximum job creation and economic benefit.

(17) **Timeliness of infrastructure investments.** When the jurisdiction uses CDBG-R funds for infrastructure investments, the grantee will give preference to quick-start and finish activities, including a goal to use at least 50 percent of the funds for activities within 120 days of enactment of the Recovery Act.

(18) **Buy American provision.** The jurisdiction will ensure that all iron, steel and manufactured goods used in construction, alteration, repair, or maintenance of a public building or public work project assisted with CDBG-R funds under the Recovery Act must be produced in the United States unless the Secretary finds that: (1) the requirement is inconsistent with public interest; (2) those goods are not reasonably available or produced in sufficient quantity in the U.S.; (3) or the use of the goods will increase the project cost by more than 25 percent.

(19) **Appropriate use of funds for infrastructure investments.** The Governor, mayor, or other chief executive, as appropriate certifies, that any infrastructure investments have received the full review and vetting required by law and that the chief executive accepts responsibility that the infrastructure investment is an appropriate use of taxpayer dollars. Alternatively, a grantee's chief elected official certifies that infrastructure investments will receive the full review and vetting required by law and that the chief executive accepts responsibility that the infrastructure investment is an appropriate use of taxpayer dollars.

(20) **70% of CDBG-R for LMI.** The aggregate use of CDBG-R funds shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the grant is expended for activities that benefit such persons over the life of the CDBG-R grant.



Signature/Authorized Official \_\_\_\_\_

6/04/09 \_\_\_\_\_

Date

Township Supervisor \_\_\_\_\_

Title

**Application for Federal Assistance SF-424**

Version 02

\*1. Type of Submission:

- Preapplication
- Application
- Changed/Corrected Application

\*2. Type of Application

- New
- Continuation
- Revision

\* If Revision, select appropriate letter(s)

\*Other (Specify)  
\_\_\_\_\_

3. Date Received:

6/05/2009

4. Applicant Identifier:

5a. Federal Entity Identifier:

\*5b. Federal Award Identifier:

**State Use Only:**

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\*a. Legal Name: Charter Township of Redford

\*b. Employer/Taxpayer Identification Number (EIN/TIN):

38-6006306

\*c. Organizational DUNS:

072787195

**d. Address:**

\*Street 1: 12121 Hemingway

Street 2: \_\_\_\_\_

\*City: Redford

County: Wayne

\*State: MI

Province: \_\_\_\_\_

\*Country: USA

\*Zip / Postal Code 48239

**e. Organizational Unit:**

Department Name:

Local Government

Division Name:

Community Development Department

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix: Mr.

\*First Name: Michael

Middle Name: David

\*Last Name: Dennis

Suffix: \_\_\_\_\_

Title: Community Development Director

Organizational Affiliation:

\*Telephone Number: 313-387-2785

Fax Number: 313-387-2776

\*Email: mdennis@redfordtwp.com

**Application for Federal Assistance SF-424**

Version 02

**\*9. Type of Applicant 1: Select Applicant Type:**

C. City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\*Other (Specify)

**\*10 Name of Federal Agency:**

**Department of Housing and Urban Development**

**11. Catalog of Federal Domestic Assistance Number:**

14-253 \_\_\_\_\_

CFDA Title:

CDBG-R Entitlements \_\_\_\_\_

**\*12 Funding Opportunity Number:**

N/A \_\_\_\_\_

\*Title:

\_\_\_\_\_

**13. Competition Identification Number:**

N/A \_\_\_\_\_

Title:

\_\_\_\_\_

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

**Charter Township of Redford, Wayne County, MI**

**\*15. Descriptive Title of Applicant's Project:**

Amendment to the Community Development Block Grant - R (CDBG-R)

Activity Submission (for the Charter Township of Redford, Wayne

County, MI)





# CHARTER TOWNSHIP OF REDFORD

## NOTICE OF PUBLIC HEARING

### FOR PROPOSED AMENDMENT INVOLVING THE PROJECTED USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

The Charter Township of Redford will be holding a public hearing regarding a proposed amendment to the Township's Consolidated Plan and 2008/2009 Action Plan. The hearing will take place at the following time and location:

June 3, 2009

7:00 P.M.

Redford Town Hall

15145 Beech Daly

Redford, Michigan 48239

The purpose of said hearing is to receive input towards the proposed amendment involving the use of Community Development Block Grant Recovery (CDBG-R) funds.

The Community Development Department is proposing an amendment to the activity budget of various projects that are part of the Township's CDBG program. Through the American Recovery and Reinvestment Act 2009 (ARRA), Redford Township will receive \$261,229 in federal assistance for various community development projects. Redford Township anticipates to begin these projects immediately following federal approval.

A copy of the current Action Plan, Consolidated Plan and CDBG-R Substantial Amendment are available for viewing at the Community Development Department, 12121 Hemingway, Redford, Michigan 48239, Monday through Friday between 8:30 a.m. and 4:30 p.m. For more information call 313-387-2785. The CDBG-R Substantial Amendment is available to review on the Redford Township website at [www.redfordtwp.com](http://www.redfordtwp.com).

#### PROPOSED BUDGET ACTIVITY AMENDMENTS

##### CDBG YEAR XXXIV

Housing Rehabilitation	\$47,229
Neighborhood Watch	\$ 5,000
Park Improvements	\$20,000
Redford Interfaith.	\$10,000
Redford Senior Center Improvements	\$20,000
Redford Town Hall Improvements	\$70,000
Senior Citizen Programming	\$ 3,000
Sidewalk Improvements	\$55,000
Wayne County Neighborhood Legal Services	\$ 1,000
Youth Services	\$ 5,000
Planning and Administration	\$25,000
<b>TOTAL</b>	<b>261,229</b>

GARTH CHRISTIE, Clerk  
Charter Township of Redford



**CHARTER TOWNSHIP OF REDFORD  
NOTICE OF AMENDMENTS TO  
FINAL STATEMENT OF  
COMMUNITY DEVELOPMENT  
OBJECTIVES AND PROJECTED USE  
OF FUNDS**

The Charter Township of Redford through this notice is amending its Final Statement of Community Development Objectives and Projected Uses of Funds for Program Year XXXIV for purposes to increase the activity budget for various projects.

Redford Township was recently allocated from the Department of Housing and Urban Development (HUD) \$261,229 in funding through the American Recovery and Reinvestment Act 2009 (ARRA).

Documents providing additional information regarding eligible activities, D-HUD programs regulations and copies of the NSA and Community Development Plans are available for review at the Community Development Department, 12121 Hemingway, Redford, Monday through Friday between 8:30 A.M. and 4:30 P.M.

Redford Township published a Public Notice for Proposed Amendment Involving the Projected Use of CDBG Funds in the Redford Observer on May 28, 2009. The statement gave notice of a public hearing on June 3, 2009 requesting written views and proposals from interested citizens unable to attend said public hearing. The purpose of said hearing is to receive input towards the proposed amendment involving the recently increased funding for various community development projects.

Comments from the public are welcome and may be submitted to the Community Development Department, 12121 Hemingway, Redford, MI 48239, throughout the seven day public comment period, May 28, 2009 through June 3, 2009, until 4:30 P.M.

After due consideration, the Community Development Department is recommending to the Township Board of Trustees on the proposed CDBG-R Substantial Amendment.

These recommendations take into consideration the following objectives and general range of activities which have been previously incorporated into the Redford Township 10-Year Neighborhood Strategy Areas (NSA) Plan, based on eligible community development needs of Redford Township. The Plan is available for review at the Community Development Department, 12121 Hemingway, Redford, Michigan, Monday through Friday between 8:30 a.m. and 4:30 p.m.

**COMMUNITY DEVELOPMENT OBJECTIVES**

1. A place where property values are protected and enhanced.
2. A place where government provides outstanding services – efficiently and effectively.
3. A diverse community that celebrates its population – a mixture of income levels, race, religions, ethnicity and special needs populations.

**PROJECTED USE OF FUNDS**

The Charter Township of Redford will utilize 100 percent of the proposed budget amendments for the CDBG Program Year XXXIV toward community development projects that are eligible under the American Recovery and Reinvestment Act 2009 (ARRA).

**CDBG YEAR XXXIV**

Housing Rehabilitation.....	\$47,229
Neighborhood Watch.....	\$ 5,000
Park Improvements.....	\$20,000
Redford Interfaith.....	\$10,000
Redford Senior Center Improvements.....	\$20,000
Redford Town Hall Improvements.....	\$70,000
Senior Citizen Programming.....	\$ 3,000
Sidewalk Improvements.....	\$55,000
Wayne County Neighborhood Legal Services.....	\$ 1,000
Youth Services.....	\$ 5,000
Planning and Administration.....	\$25,000
<b>TOTAL.....</b>	<b>\$261,229</b>

The Charter Township of Redford does not intend to voluntarily displace any persons as a direct or indirect result of the above-proposed CDBG-R funded activities. Notwithstanding the aforementioned statement, the Township has been required by Public Law 98-181 to prepare a Plan for minimizing the displacement of persons as a result of CDBG-R funded activities and for assisting persons involuntarily displaced as a result of said activities. A copy of this plan is on file and available for review at the Community Development Department, 12121 Hemingway, Monday through Friday between 8:30 a.m. and 4:30 p.m.

It is anticipated the Redford Township Board of Trustees will take action to approve the Amendments to the Final Statement and Projected Use of CDBG-R Funds at a Special Meeting scheduled for June 3, 2009 at 7:00 P.M. at Township Hall, 15145 Beech Daly, Redford, Michigan 48239.

Information concerning Community Development Block Grant and the American Recovery and Reinvestment Act 2009 (ARRA) expenditures is on file at the Community Development Department, 12121 Hemingway, Redford, Michigan 48239 and can be reviewed Monday through Friday between 8:30 a.m. and 4:30 p.m.

GARTH CHRISTIE, Clerk  
Charter Township of Redford



**CHARTER TOWNSHIP OF REDFORD  
NOTICE OF PUBLIC MEETING  
FOR PROPOSED AMENDMENT INVOLVING  
THE PROJECTED USE OF COMMUNITY  
DEVELOPMENT BLOCK GRANT FUNDS**

The Charter Township of Redford will be holding a Board Meeting regarding the re-submission of a proposed amendment to the Township's Consolidated Plan and 2008/2009 Action Plan. The Board Meeting will take place at the following time and location:

July 14, 2009  
7:00 P.M.  
Redford Town Hall  
15145 Beech Daly  
Redford, Michigan 48239

The purpose of said meeting is to receive input towards the proposed amendment involving the use of Community Development Block Grant Recovery (CDBG-R) funds.

The Community Development Department is proposing an amendment to the activity budget of various projects that are part of the Township's CDBG program. Through the American Recovery and Reinvestment Act 2009 (ARRA), Redford Township will receive \$261,229 in federal assistance for various community development projects. Redford Township anticipates to begin these projects immediately following federal approval.

A copy of the current Action Plan, Consolidated Plan and CDBG-R Substantial Amendment are available for viewing at the Community Development Department, 12121 Hemingway, Redford, Michigan 48239, Monday through Friday between 8:30 a.m. and 4:30 p.m. For more information call 313-387-2785. The CDBG-R Substantial Amendment is available to review on the Redford Township website at [www.redfordtp.com](http://www.redfordtp.com).

**PROPOSED BUDGET ACTIVITY AMENDMENTS**

**CDBG YEAR XXXIV**

Housing Rehabilitation.....	\$47,229
Redford Interfaith.....	\$10,000
Redford Senior Center Improvements.....	\$20,000
Redford Town Hall Improvements.....	\$70,000
Senior Citizen Programming.....	\$ 3,000
Sewer Improvements.....	\$25,000
Sidewalk Improvements.....	\$55,000
Wayne County Neighborhood Legal Services.....	\$ 1,000
Youth Services.....	\$ 5,000
Planning and Administration.....	\$25,000
TOTAL.....	261,229

GARTH J. CHRISTIE, Clerk  
Charter Township of Redford

PUBLISH: July 1, 2009