



VENDOR APPLICATION

15145 Beech Daly Road, Redford, MI 48239 | 313-387-2504 | market@redfordtwp.com

WELCOME TO THE 2022 MARKET AT THE MARQUEE IN REDFORD TOWNSHIP!

OUR MISSION

The mission of the Redford Township Market at the Marquee is to provide our community with fresh food from local sources, to increase interest in our downtown, and build a sense of community. We actively support local entrepreneurs, artisans, innovators, and growers to improve the economic viability of our area.

VENDOR APPLICATION

If you are a local farmer, greenhouse, crafter or artisan and would like to sell your locally-grown or hand-made products at this attractive venue, please complete the application below and return to:

Community Development Department, Attn: Market at the Marquee
12121 Hemingway, Redford, MI 48239

VENDOR TYPE

- Farmer/Food Vendor
- Art at the Market
- Healthy Living Vendor

PRODUCT DESCRIPTION: Please list the items below that you plan to sell this season

Home Grown – you grew it or produced it:

.....

Farmer Direct* - purchased from the Michigan farmer who grew it:

.....

Cottage Food Items – produced by vendor under Cottage Food Law:

.....

Artisan/Crafts – produced by applicant from raw materials:

.....

Business – brief description:

.....

*Wholesale items purchased through a produce wholesale or auction are not allowed. All items must be listed.
Products cannot be switched or added without the written consent of the Market Manager.



VENDOR APPLICATION

Non -Profit - Brief description of organization and items at market:

Booth/Business Name: _____

Primary Contact Name: _____

Address: _____

City, State, Zip: _____

Primary Phone #: _____ Alt. Phone #: _____

Email: _____

Preferred Method of Contact: Email Phone

2022 FEES & RENTAL SPACE INFO (9ft X 8ft per space, 6 ft. tables)

Rental Space:	\$15 per week	\$58.50 4-weeks	\$128.25 half season	\$243 full season
Rental Space w/ table:	\$20 per week	\$78 4-weeks	\$160 half season	\$324 full season
Rental w/2 tables:	\$25 per week	\$97.50 4-weeks	\$200 half season	\$405 full season
Electrical (limited):	\$5 per week			

Participant in previous Redford Township Market at the Marquee Yes No When _____

Please note: This is an application only. We will contact you once approved. A limited number of tables and electrical outlets are available, and will be reserved on a first come first served basis.

Prepayment of rent is required of full season, half season, and 4 week vendors. If you are a prior market vendor, week-to-week, you must pre-pay your first market date. New vendors, artisan/crafters, and Healthy Living Vendors are required to pay in advance.

All crafters and artisans are required to submit a picture(s) of your work as this portion of the market is juried and **spaces are limited**. Vendors not selected will have their check/money order returned.

Consent to photograph/videotape and disseminated without compensation

I, _____ hereby give my consent to be photographed/videotaped/digitally recorded while participating in any activity offered by the Redford Township Market at the Marquee ("market"). In addition, I consent to the reproduction and use of any such materials by the market for educational, public relations, and promotional purposes and I waive any claim by myself, or anyone claiming under or through me, for compensation of any kind in exchange for such photographs, videotapes, or digital media and use. YES NO

I acknowledge that I have been given a copy of the Redford Market at the Marquee Rules & Regulations 2022 and have read and agree to abide by these regulations as stated. I agree to indemnify and hold harmless The Charter Township of Redford, any and all affiliated organizations, its/their employees, and volunteers from any and all claims I may have, arising from or relating to, my participation in this event.

Printed Name _____

Signature _____

Date _____



MARKET CALENDAR

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Weekly Vendor

4 Weeks Prepaid Vendor

Full Season - Food Vendors Only

Half Season - 9 Consecutive Weeks

Select	Dates:	Special Events	# Spaces	# Tables	# Outlets	Total Due
	Week 1: June 19, 2022	Opening Day/Father's Day				
	Week 2: June 26, 2022					
	Week 3: July 3, 2022	Market TBD				
	Week 4: July 10, 2022					
	Week 5: July 17, 2022					
	Week 6: July 24, 2022					
	Week 7: July 31, 2022					
	Week 8: Aug. 7, 2022					
	Week 9: Aug. 14, 2022	Car Show at the Marquee				
	Week 10: Aug. 21, 2022					
	Week 11: Aug. 28, 2022					
	Week 12: Sept. 4, 2022	Market TBD				
	Week 13: Sept 11, 2022	Patriot Day				
	Week 14: Sept 18, 2022					
	Week 15: Sept 25, 2022					
	Week 16: Oct 2, 2022					
	Week 17: Oct. 9, 2022					
	Week 18: Oct. 16, 2022					

Rental Fees: Spaces \$15 each / 6 ft tables \$5 each / Electrical Outlets \$5 each



VENDOR

RULES & REGULATIONS

It is important for each of the vendors to be aware that, together, all vendors contribute greatly to the customer base. Consequently, you all help to maintain the vibrancy, atmosphere and vitality of the market. To that end, consistent attendance, by scheduled vendors is crucial. We encourage a team philosophy and a cooperative spirit.

1. MARKET OPERATIONS/LOCATION:

- Open Sundays from 10 a.m. to 3 p.m. (check market calendar for dates).
- Located at the Marquee, 15145 Beech Daly Road, Redford, MI 48239, behind Township Hall, access from Elsinore Street.
- Market Access for vendors at 8:30 a.m.
- Vendors are authorized to use the parking spaces immediately east of the Marquee until 9:30 a.m. Vehicles, thereafter, must be moved to the other end of the municipal parking lot.
- Vendors must be set up and ready to sell by 9:45 a.m. **Any vendor not in place by 9:30 a.m. may forfeit the reserved space for the day.**
- Vendors are required to stay during the **entire time** the Market is open unless prior arrangements have been approved in writing by the Market Manager.
- Each vendor is responsible for cleaning up their space and disposing of their cartons, boxes and trash.
- In case of inclement weather or other situations negatively impacting market activity, the Market Manager will make a determination regarding closing early.

2. ITEMS TO BE SOLD:

- Smokable Marijuana, Marijuana edibles, CBD edibles, CBD pet treats, Marijuana plants, seeds, or starts and all other Marijuana and Cannabis products will NOT be allowed for sale at the market.
- Homegrown, farmer direct, handmade. No resale items. Manufactured or factory made items may not be sold. Antiques and collectibles subject to review and acceptance by the Market Manager (on designated day only).
- Vendors are to grow at least 75% by value of what they sell. To add diversity to the market, exceptions may be given for unique products with the written approval of the Market Manager.
- Cottage Food items must be in compliance with the Michigan Cottage Food Law www.michigan.gov/cottagefood
- Processed/packaged/value added food must comply with U.S. Department of Agricultural Food Safety Regulations regarding food processing and handling.
- Prepared food, for onsite consumption, must comply with Wayne County Health Department licensing rules.
- Artisans and crafters must be present to sell their items.

3. VENDOR SPACES:

- Spaces are approximately 9 x 8 feet.
- Space at the market is limited and is prioritized for the types of vendors desired at the market. Greater space is allocated for produce and plant vendors.
- Priority assignments given to full season, half season and 4 weeks prepaid vendors, in that order.
- Weekly vendors with a good history at the market will be accommodated, as best as possible, on their space preference.
- Changes in plans must be reported to the Market Manager at least 48 hours in advance.
- Market Manager has the right to reassign spaces not filled by 9:30 a.m.
- **Repeated no-shows may result in loss of preferred space assignment and possible suspension from the market.**
- Each vendor is required to keep their space clean and attractive. All vendors' items must be confined to their designated space.
- Upon close of market, the space is to be cleaned and swept by the vendor. Trash is to be hauled away from the market site by the vendor.
- Vendor cannot sublet their space.



VENDOR

RULES & REGULATIONS

4. VENDOR RESPONSIBILITIES:

- Vendors must submit a current Redford Township Market at the Marquee application.
- Vendors are expected to act in a professional and courteous manner to the public and other vendors.
- Vendors are responsible for their own sales tax, licenses and permits and will abide by all Michigan laws.
- Vendors are to set prices that are competitive. Prices must be displayed clearly for the public to see. Dumping of goods at under market price is not permitted.
- Each vendor takes responsibility for safeguarding their own cash and sales equipment.
- Vendors are strongly encouraged to carry liability insurance.
- Vendors must comply with rules applicable to the products they sell.
- Vendors are expected to truthfully represent their products and operations, particularly with regards to use of pesticides and chemicals.
- Vendors must post signs with vendors name and location of the farm or business.
- Rented tables must be picked up and returned by the vendor from/to the designated storage area.
- Vendors must refrain from criticizing or challenging other vendors' products, displays, pricing, etc. Any questions must be directed solely to the Market Manager.
- Vendors are to end sales at 3 p.m. and must vacate premises by 4 p.m.

5. DISPLAY OF GOODS AND PRODUCE:

- Displays must be neat and orderly at all times.
- Food items cannot be sold without a label as required by Michigan law.
- Display should not block the view of nearby spaces or create hazardous conditions to other vendors or the public.
- Food sampling must be done with adherence to MDA and Health Department requirements.
- Food items to be displayed on tables and benches. Any item placed on the floor must be in a proper container.

6. ENFORCEMENT OF RULE:

- Market vendors must conform to the market rules at all times.
- Redford Township and the Market Manager has the authority to enforce all rules.
- All fees are non-refundable. This includes any early closing of the market due to inclement weather, unforeseen emergency situations or irresolvable issues.
- Failure to follow policies, regulations, rules and decisions of the Redford Township Market at the Marquee will result in immediate and permanent removal from the market without refund.

7. RIGHTS RESERVED BY REDFORD TOWNSHIP:

- Redford Township reserves the right to reject a vendor application if in their judgement the goods are not compatible with the overall concept of the market.
- Redford Township reserves the right to immediately deny a vendor the privilege of selling at the market. Reasons may include: poor quality of produce or products, non-payment of fees, disorderly conduct or failure to heed Redford Township's Rules and Regulations.
- The Redford Township Market at the Marquee reserves the right to void contracts at any time for any reason.
- Redford Township may also exercise Due Process for suspension in accordance with the following criteria:
 - 1) Vendor notification to the specific vendor by Redford Township
 - 2) Written notification to specific vendor provided by Redford Township and copy retained in market records
 - 3) Written notification of suspension from Redford Township based on noncompliance by the vendor to adhere to verbal and written direction. Decisions for appropriate discipline or notification of permanent suspension will be at the discretion of Redford Township and/or Township officials.

Your signature on the application indicates your agreement to adhere to these rules and regulations.

Redford Township Market at the Marquee, 12121 Hemingway, Redford, MI 48239

313-387-2504 Marketline 313-387-2776 Fax market@redfordtwp.com

Welcome to the Market at the Marquee!



**Sponsored by the Redford Township
Downtown Development Authority**